

10-25-1957

Letter from B. W. Harris, Director of Short Course Program, to C. E. Dean

B. W. Harris

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DEPARTMENTAL CORRESPONDENCE

FROM: B. W. Harris
TO: Mr. C. E. Dean
RE: Short Course Offerings

October 23, 1957

Dear Mr. Dean,

The Advisory Committee on Short Courses, during its last meeting decided that an inventory of present short course offerings should be made. The enclosed questionnaire is being sent to you in compliance with this request. We are asking if you will please supply the information, which is requested, concerning any short course activity in your charge.

Any information relative to a short course activity, which you have sponsored, will help us in planning the short course program. A prompt reply will be appreciated.

Sincerely,

Harris

B. W. Harris
Director of Short Courses
School of Agriculture

Enclosure

October 25, 1957

Agricultural Education

Small and Part-Time Farmers One school week in February

Leadership Schools (Guilford)P.T.A. One night

Seventh District P.T.A. Leadership School April 27, 1957

To help farmers increase their farm family income.

To train local officers and committees.

To provide training and participating experiences for officers and members.

X

We get persons who actually need these experiences. The persons of our Staff and otherwise have had special training and experience to aid people who need help.

X

Charles Hines Hall, and Carver Hall.

Harrison Auditorium,

X

By persons who attend largely. Registration and meals usually charged for.

X

X

The number ranged from 35 to 225.

X (In one case, many of the same persons
have attended for several years)

The publicity side could be stressed. The actual composition of the program
can always stand some renovation.

a. In planning and carrying out the program, b. In developing a complete
program of publicity for events, and c. In helping to collect more desirable
information to guide us in planning and evaluating each project.